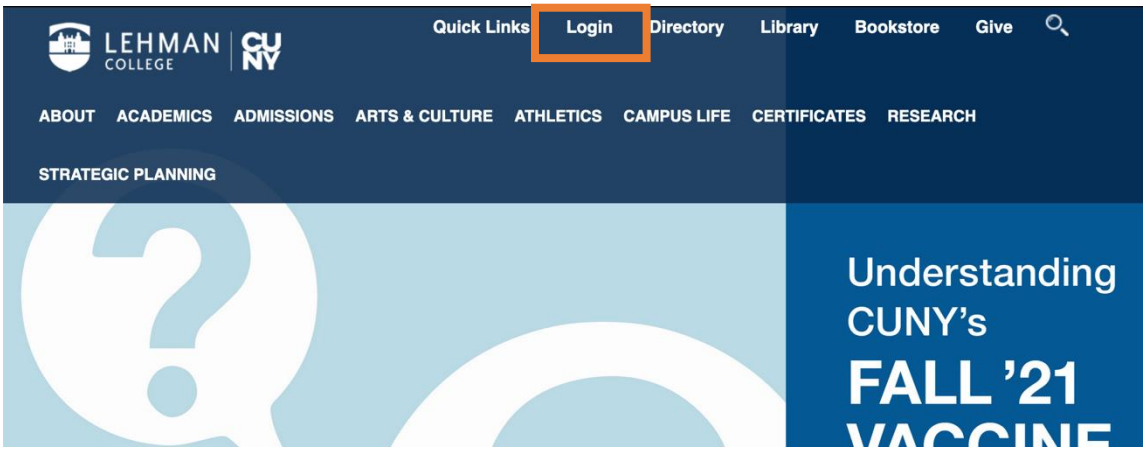
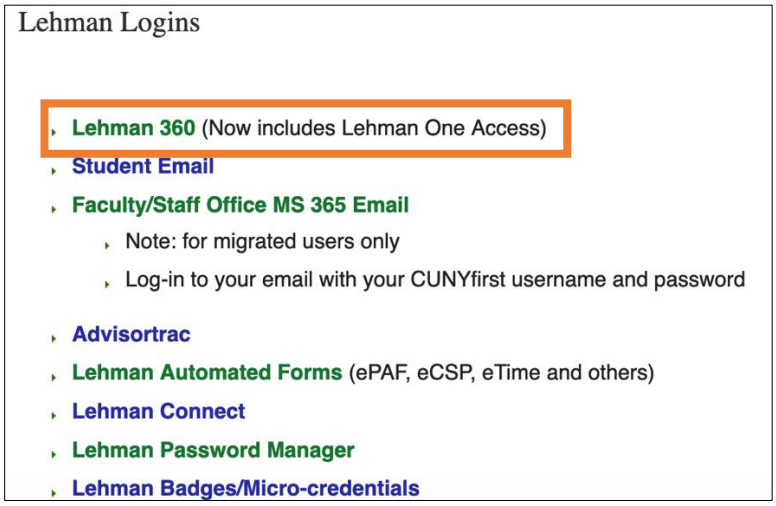
LEHMAN COLLEGE

Submitting NYCDOE Fingerprinting Application in Lehman 360

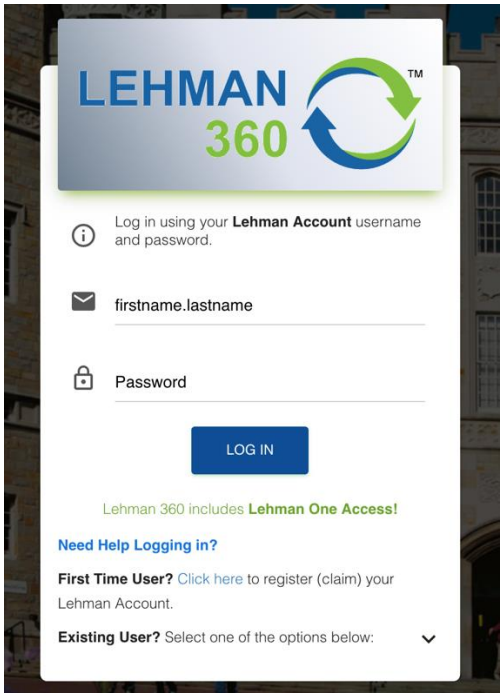
Go to lehman.edu > Login



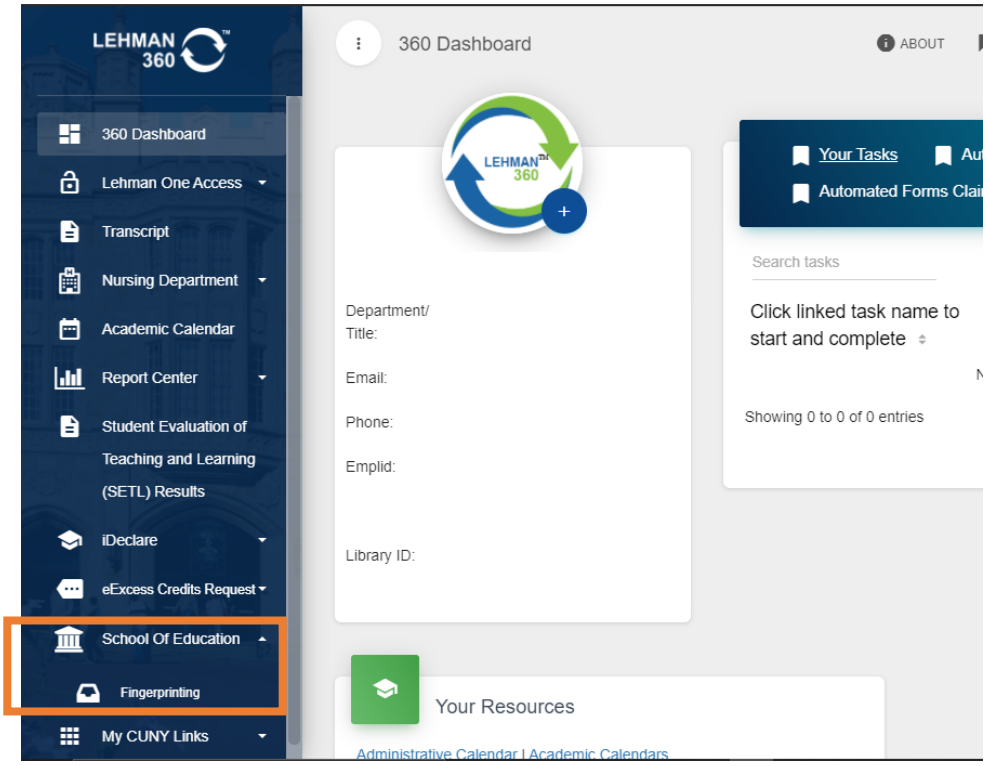
> Click Lehman 360



> Enter username and password (this is same login information used to access on-campus Wi-Fi) > Log In



> School of Education > Fingerprinting



LEHMAN COLLEGE

> Complete the Fingerprinting Application for NYCDOE (New York City Department of Education)

Fingerprinting Application for NYCDOE (New York City Department of Education)

All Lehman College School of Education (SOE) students must be fingerprinted and pass a New York City Department of Education (NYCDOE) criminal background check prior to receiving fieldwork or student teaching placement assistance. Your status in the NYCDOE Personnel Eligibility Tracking System (PETS) and Lehman 360 must be listed as "Eligible" before you can be placed. Please follow the procedure below prior to receiving any assistance in securing fieldwork or student teaching placement.

Candidates who are already working full-time in NYCDOE schools receive PETS clearance directly with your school, not with Lehman College or Lehman 360.

STUDENT INFORMATION:

First Name: _____

Middle Name: _____

Last Name: _____

EMPLID: _____

Social Security Number _____

Date of Birth _____

Address _____

City _____ State _____ Zip _____

Cell Phone _____ Phone Number _____

Lehman Email _____

Personal Email _____

Grad or Undergrad _____ Program _____

All information under Student Information (for example, first name, last name, etc.) will be pre-populated.

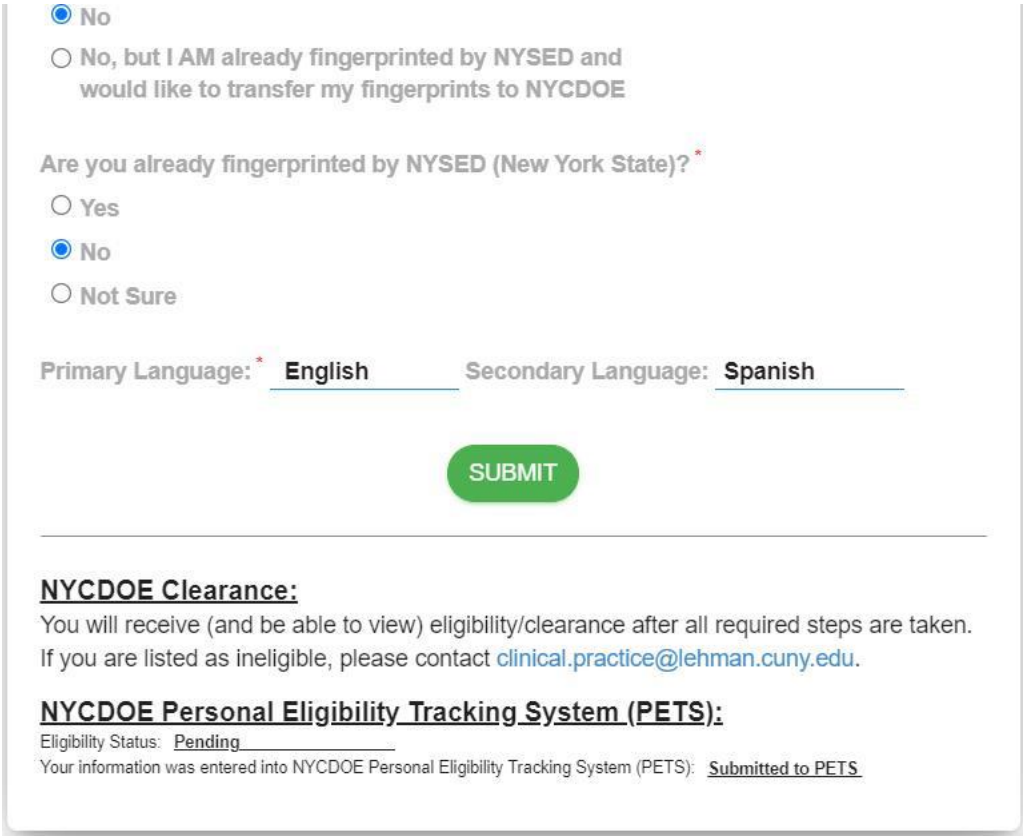
The Information above in Lehman 360 is accurate: *

- ○ Yes
- ○ No

If any of the information is incorrect, it MUST BE UPDATED IN CUNYfirst. Please follow this Registrar's USER GUIDE or write to clinical.practice@lehman.cuny.edu. However, we will only be able to describe the same procedure as written on the USER GUIDE.

CUNY

> Answer remaining questions > Submit



Once you have submitted your application, your eligibility will be listed as “Pending”. You can check your updated status by logging into Lehman 360 > School of Education > Fingerprinting