

# QuickStart Guide: Students - Activating your Taskstream LAT Subscription



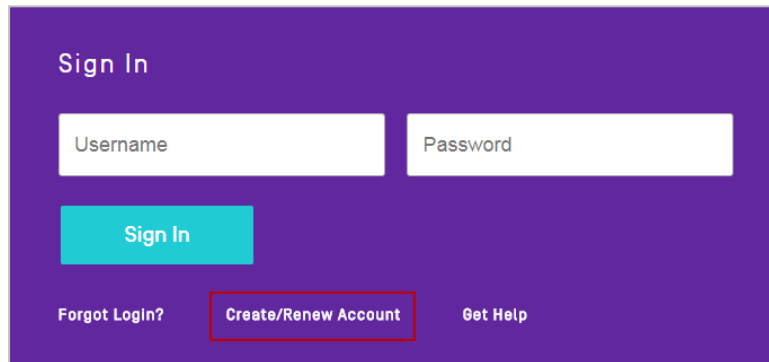
**watermark**<sup>™</sup>

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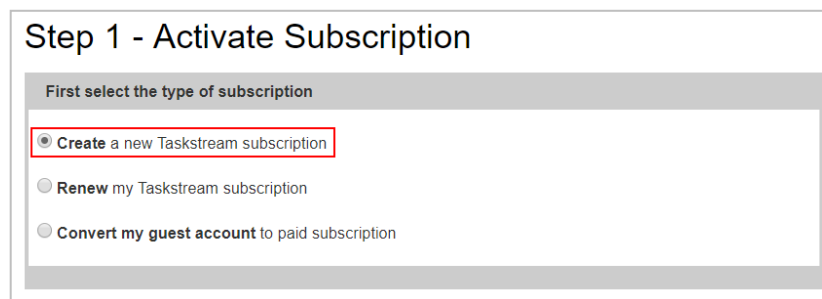
## PURCHASING/ACTIVATING YOUR LAT SUBSCRIPTION

Open a web browser (Chrome, Mozilla Firefox, Safari, Internet Explorer, etc.)

1. In the Address field or Location bar of the browser - type in the following URL: login.taskstream.com
2. Click the Create/Renew Account link on the sign-in page.



3. Choose the option that applies to you. First time subscribers should choose the *Create a new Taskstream subscription* option.



4. To purchase by credit card, use **Option 1**. If your institution has provided you a Registration key code, enter it under **Option 2**.
5. Click the appropriate **Continue** button to proceed. Follow the directions on the resulting forms to complete the subscription purchase or activation process.
6. Please ensure that a valid email address has been entered so that Taskstream-Tk20 can send your LAT username and password to you. All email addresses are confidential and will not be made available to third parties. *Please note:* We suggest that you add the [taskstream-subscriptions@taskstream.com](mailto:taskstream-subscriptions@taskstream.com) email address to your email application's address book to help ensure that your login information will be delivered and will not be blocked by any spam software/settings that you may have enabled on your computer.