LEHMAN COLLEGE

SCHEDULE BUILDER

Schedule Builder Glossary

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Class Details: Provides a full description of what each course cover, details the number of credit hours each course is offered for, the method by which it is taught, prerequisites, registration restrictions as well as any other class-specific information.

Class Remarks: Additional information given to users about class and sections.

Co-requisites: Course must be taken at the same time or can be completed prior.

Course Attributes: These attributes pull directly from the Course Catalog (e.g., Fieldwork, ESL, Writing Intensive, etc.)

Cross-listed: Same course is listed under more than one course number/dept.

Degree Audit: A report pulled from a student's Degree Works, by which students or staff can determine EXACTLY where a student is in the process of completing the requirements for their degree.

Degree Plan: Also known as the Student Educational Planner (SEP) in DegreeWorks. This is a recommended roadmap that students may choose to utilize for planning their academic careers on a term-by-term basis. The Degree Plan looks at a program the way a student does: "What do I take each term in order to finish?"

Drop: If a student decides to stop participating in a course BEFORE the withdrawal deadline, it is defined as dropping a course.

Enrolled: Means that you have reserved your classes for the upcoming semester online.

Favorites: If you are creating your optimal schedule, but it is not your time to register, you can save schedules by clicking "Add to Favorites" within the Results panel. These will appear in the Favorites panel and can be loaded to the Results panel at a later time.

Fully Online: 100% of scheduled class meetings are replaced with online activities or virtual meetings. All of the class work, including exams, is online.

Generate Schedules: Allows users to view all possible schedules based on selected criteria

Get This Schedule: After you have added courses and breaks, click the Generate Schedules button view your possible schedules.

Hybrid: Between 33% and 80% of scheduled class meetings are replaced with online activities or virtual meetings

In-Person: The class meets face-to-face on a regular schedule. No course assignments and no required activities delivered online.

Instruction Modes: Mode in which the class will be taught.

Instructor Consent: Any student needs a permission number from the instructor to enroll in the class.

Online: More than 80% but less than 100% of scheduled class meetings are replaced with online activities or virtual meetings.

Partially Online: Up to 32%of scheduled class meetings are replaced with online activities or virtual meetings.

Pin: To pin a section, select a section of a course(s) on your Calendar View and a red pin will appear on it. Pinning a section will save the section only on your calendar view. Once a section is pinned, as you select and drag days and times to block out, this will not move that section you have pinned. Only the other section(s) of course(s) on the Calendar View will be changed and will view the next available section(s) for the course(s) that you plan to schedule for.

Plan to Drop: Functionality used for swapping classes or dropping classes with co-requisites.

Pre-requisites: A course or class required in order to be eligible to enroll in a class. A prerequisite course must be completed prior to starting the class in which you are enrolling.

Preferences: Allows you to create specific schedules based on what you prefer. Builder will auto generate schedules based on what your preferences are. You can adjust the preferred amount of time between classes, what days of the week you want to have classes, which classes you prefer over another and even which instructor you prefer over another instructor.

Recommendations: Classes or schedules suggested to students from an advisor.

Schedule Builder: A real-time class scheduling tool that allows students to plan their class schedule and register for classes by arranging selected courses into conflict-free timetable options and displaying them in an easy-to-read schedule.

Validate Shopping Cart: Student-specific planner from which students have courses ready to enroll from. It does not mean you are enrolled or waitlisted for the class. You may add as many courses to your shopping cart as you wish. You may add multiple sections of the same class to your shopping cart.

Web Enhanced: No scheduled class meetings are replaced, but some of the course content and assignments, as well as required or optional activities, are online.