

Adjunct CLT Timesheet Submission Schedule

Service Period Covered Sunday thru Saturday

Paycheck Period	Sunday	Saturday	Timesheets Due in HR by Noon On Mondays Early submission on Friday if falls on holidays and early payroll close (Bold)	Paycheck Date
23	01/19/25	02/01/25	Monday, February 3, 2025	02/20/25
24	02/02/25	02/15/25	Monday, February 17, 2025	03/06/25
25	02/16/25	03/01/25	Monday, March 3, 2025	03/20/25
26	03/02/25	03/15/25	Monday, March 17, 2025	04/03/25
1	03/16/25	03/29/25	Monday, March 31, 2025	04/17/25
2	03/30/25	04/12/25	Monday, April 14, 2025	05/01/25
3	04/13/25	04/26/25	Monday, April 28, 2025	05/15/25
4	04/27/25	05/10/25	Monday, May 12, 2025	05/29/25
5	05/11/25	05/24/25	Monday, May 26, 2025	06/12/25
6	05/25/25	06/07/25	Monday, June 9, 2025	06/26/25
7	06/08/25	06/21/25	Monday, June 23, 2025	07/10/25
8	06/22/25	07/05/25	Monday, July 7, 2025	07/24/25
9	07/06/25	07/19/25	Monday, July 21, 2025	08/07/25
10	07/20/25	08/02/25	Monday, August 4, 2025	08/21/25
11	08/03/25	08/16/25	Monday, August 18, 2025	09/04/25
12	08/17/25	08/30/25	Monday, September 1, 2025	09/18/25
13	08/31/25	09/13/25	Monday, September 15, 2025	10/02/25
14	09/14/25	09/27/25	Monday, September 29, 2025	10/16/25
15	09/28/25	10/11/25	Monday, October 13, 2025	10/30/25
16	10/12/25	10/25/25	Monday, October 27, 2025	11/13/25
17	10/26/25	11/08/25	Monday, November 10, 2025	11/27/25
18	11/09/25	11/22/25	Monday, November 24, 2025	12/11/25
19	11/23/25	12/06/25	Monday, December 8, 2025	12/25/25
20	12/07/25	12/20/25	Monday, December 22, 2025	01/08/26
21	12/21/25	01/03/26	Monday, January 5, 2026	01/22/26
22	01/04/26	01/17/26	Monday, January 19, 2026	02/05/26
23	01/18/26	01/31/26	Monday, February 2, 2026	02/19/26
24	02/01/26	02/14/26	Monday, February 16, 2026	03/05/26

25	02/15/26	02/28/26	Monday, March 2, 2026	03/19/26
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