



LEHMAN
COLLEGE



Office of
Graduate
Admissions

Shuster Hall, Room 161
250 Bedford Park Boulevard West
Bronx, New York 10468

Phone: (718) 960-8777
www.lehman.edu

GRADUATE APPLICATION FOR NON-DEGREE Lehman College Math Micro-Credential Program

The non-refundable application fee is \$70.00.

Submit Unofficial transcript that includes proof of bachelor's degree

Proof of NYS Teacher Certification is required

* Required

Last Name: * First Name: * Middle Name:

Prior Name:

Gender: ☐ Male ☐ Female ☐ X

EMPLID: Social Security Number: Date of Birth:
(if applicable)

Mailing Address: * Apt/Unit: City: *

State: * Zip Code: * Country:
(if non-U.S.A.)

Daytime Telephone Number: Evening Telephone Number: E-mail Address: *

Are you a U.S. Citizen? * ☐ Yes ☐ No Country of Birth:

Country of Citizenship:

If you answered no, select one of the following:

☐ U.S. Permanent Resident

Alien Registration (I-551) card #:

☐ Other:

Specify type of visa:

Colleges/Universities attended:

Institution	From	To	Degree Type	Date Earned
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Note: Lehman College does not discriminate on the basis of age, sex, race, color, creed, national origin, physical or mental disability, sexual orientation, marital status, alienage or citizenship status, or veteran's status.

The college reserves the right to deny admission to any student if in its judgment, the presence of that student on campus poses an undue risk to the safety or security of the college or the college community. That judgment will be based on an individualized determination taking into account any information the college has about a student's criminal record and the particular circumstances of the college, including the presence of a child care center, a public school or public school students on the campus.

Proof of immigrant or naturalized citizenship status can be uploaded via our Graduate Admissions File drop

<https://lehmanshare.lehman.edu/filedrop/graduate>

When scanning the document, be sure to use a solid-colored background and avoid any shadows or other objects in the image.

Important Note for All Students: To be eligible for New York State resident tuition rates, you must prove that you have been a New York State resident and that you are either a U.S. citizen or permanent resident or that you possess an eligible non-immigrant status. The information requested will be used to determine if you qualify for the New York State resident rate. **A failure to answer these questions will require you to complete the City University Residency Form.**

Have you been a New York State resident for the past 12 months? ☐ Yes ☐ No

If yes, please give the month and year New York State residency began:

List below all your addresses during the past five years, starting from your current address and working backwards:

FROM:	TO:	Address:	*	<input type="text"/>
Month	Month	State:	*	<input type="text"/>
Year	Year	City:	*	<input type="text"/>
		Zip Code:	*	<input type="text"/>

FROM:	TO:	Address:	<input type="text"/>
Month	Month	State:	<input type="text"/>
Year	Year	City:	<input type="text"/>
		Zip Code:	<input type="text"/>

Upload a separate document with additional addresses if necessary:

I certify that the information I have given on this application is accurate and complete and will be treated confidentially for institutional purposes only. **I understand that the \$70.00 application fee is non-refundable.** I understand that non-matriculated (non-degree) students, including non-CUNY visiting students, are not eligible for financial aid at Lehman College.

Signature

As a non-degree student, you must abide by the policies set forth in the Lehman College Graduate Bulletin. It is important for you to review and understand the policies listed below:

- If you apply and are subsequently admitted to a degree program, you may count a maximum of 12 credits earned as a nondegree student toward your degree program, pending your graduate advisor's approval.
- The application fee of \$75.00 (check or money order) cannot be refunded.
 - **Veterans** and current military service personnel are exempt from the application fee. Veterans must submit their DD-214. Current military service personnel must submit their military identification card.
 - The non-degree application fee is waived for Lehman College Alumni and current graduating students.
- Enclose a copy of your undergraduate transcript(s) indicating that you've earned a BA/BS degree. Lehman requires a minimum 2.70 cumulative undergraduate grade point average (higher in some departments). Transcripts downloaded from the college website are not accepted.
- Lehman students whose cumulative index falls below 3.0 will be placed on academic probation and given one-semester to bring their average to 3.0. Students whose cumulative index remains below 3.0 at the end of the probationary semester will be officially dismissed from the college.
- Submit Proof of NYS Teacher Certification.
- Foreign transcripts must be translated and evaluated by an International transcript evaluation agency. The following are approved evaluation agencies such as: **Academic Evaluation Services, Inc., Educational Credential Evaluators, Josef Silny & Associates, Inc., Josef Silny & Associates, Inc., International Education Consultants,** and **SpanTran: The Evaluation Company** or you may use an agency that is currently a member of the National Association of Credential Evaluation Services (**NACES**) or the American Association of Collegiate Registrars and Admissions Officers (AACRAO).
- An English language proficiency test is required for international students and applicants who have submitted academic records from a non-English speaking country. The **TOEFL iBT** (Test of English as a Foreign Language), **IELTS Academic** (International English Language Testing System), or **Duolingo** is required by students educated in non-English speaking areas. Scores should not be more than 2 years old. TOEFL required scores vary by program (minimum being 500). The IELTS Academic minimum required score is 6. The minimum Duolingo score accepted is 85
- As a non-degree student, you may enroll in any course contingent upon approval of a graduate advisor and the availability of space in the course. Before you register, you must consult your **program advisor** to have your courses approved.
- Registration procedures and schedules for online registration are published on the Lehman College web site **HERE**.
- If you were born on or after January 1, 1957, you must submit **immunization records** showing two vaccinations for measles, and one vaccination each for mumps and rubella to the **Student Health Center**, Old Gym Building, Room 118

Statement of Agreement

- I understand that non-degree students are not eligible for a degree from Lehman College.
- I understand that acceptance to the college as a non-degree student does not guarantee future admission to a graduate program at Lehman College.
- I understand that Financial Aid (including loans) is not available for non-degree students.
- I understand that all applications and supporting documents received by Lehman College become the property of Lehman College and cannot be photocopied, returned or sent elsewhere.
- I understand that acceptance to the college as a non-degree student does not guarantee enrollment in a course.
- I certify that the statements made in this application are true and complete and will be treated confidentially for institutional purposes only.
- I understand that any omissions or misstatements in the application, however discovered may result in the voiding of my admission or registration and the receipt of no credit from Lehman College.
- I have read the conditions of admission for non-degree students and understand the above requirements and policies.

To connect with **graduate admissions**, [click here](#) and scroll to the bottom of the page.

Signature

SIGNATURE

Date

Date

(Contract must be signed in order to be valid)