

## Gender Change Request Form

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Current Legal Name  
(Last, First, Middle): \_\_\_\_\_

Graduation Year (Expected): \_\_\_\_\_

CUNYfirst ID: \_\_\_\_\_

No documentation is required to change your gender in CUNYfirst.

Please be aware, however, that changing your gender in CUNYfirst may cause a mismatch if you are a recipient of federal financial aid. You are advised to contact your college's financial aid office to alert the office of the gender change. In addition, you are advised to contact the Social Security Administration, to prevent any problems with data mismatches between that agency's records and the information on file with the federal Department of Education, which administers federal student aid programs.

- Male                       Female                       Transgender                       Gender Nonconforming  
 Non-Binary                       A gender not listed                       Not specified (removing gender information)

I understand that this gender change is for internal CUNY purposes, and that CUNY is not responsible for notifying any other agencies of this change. I further understand that any inconsistencies between CUNY's record of my gender and the databases kept by other agencies may result in difficulties related to the processing and receipt of benefits caused by data mismatches. Finally, I understand that those agencies may require documentation to change gender in their records.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

<b>FOR OFFICE USE ONLY</b>	
RECEIVED BY/ DATE: _____	FOLDER: <input type="checkbox"/> Y <input type="checkbox"/> N
PROCESSED BY/ DATE: _____	ADM: FRSH TRNS GRAD
EFF. TERM: <input type="checkbox"/> FA <input type="checkbox"/> SP <input type="checkbox"/> SU	START TERM: FA SP _____

**Return this completed form to:**  
**Office of the Registrar**  
**Shuster Hall, Room 102**

