



PROVOST AND SENIOR
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TO: Lehman College Faculty

FROM: Peter O. Nwosu, Provost and Senior Vice President for Academic Affairs and Student Success

SUBJECT: Lehman College Grade Reminder

DATE: May 18, 2020

Dear Faculty-

As the Spring 2020 semester comes to a close, I want to remind everyone of several important upcoming dates. May 22nd marks the end of the Spring term and May 28th all grade rosters are due to the Registrar's Office. The deadline for students to file for credit/no credit option is June 25th and the deadline for students to complete a INC grade from the fall 2019 semester is August 30th.

As with every semester, it is important that the Registrar's office receive your grade rosters by May 28th. Failure to do so may result in harm to our students. If the College does not receive grade rosters on time it may affect a student's financial aid, graduation, ability to enroll in summer or fall courses, and any applications to graduate programs.

Thank you again for all your work this semester during these unprecedented times.

