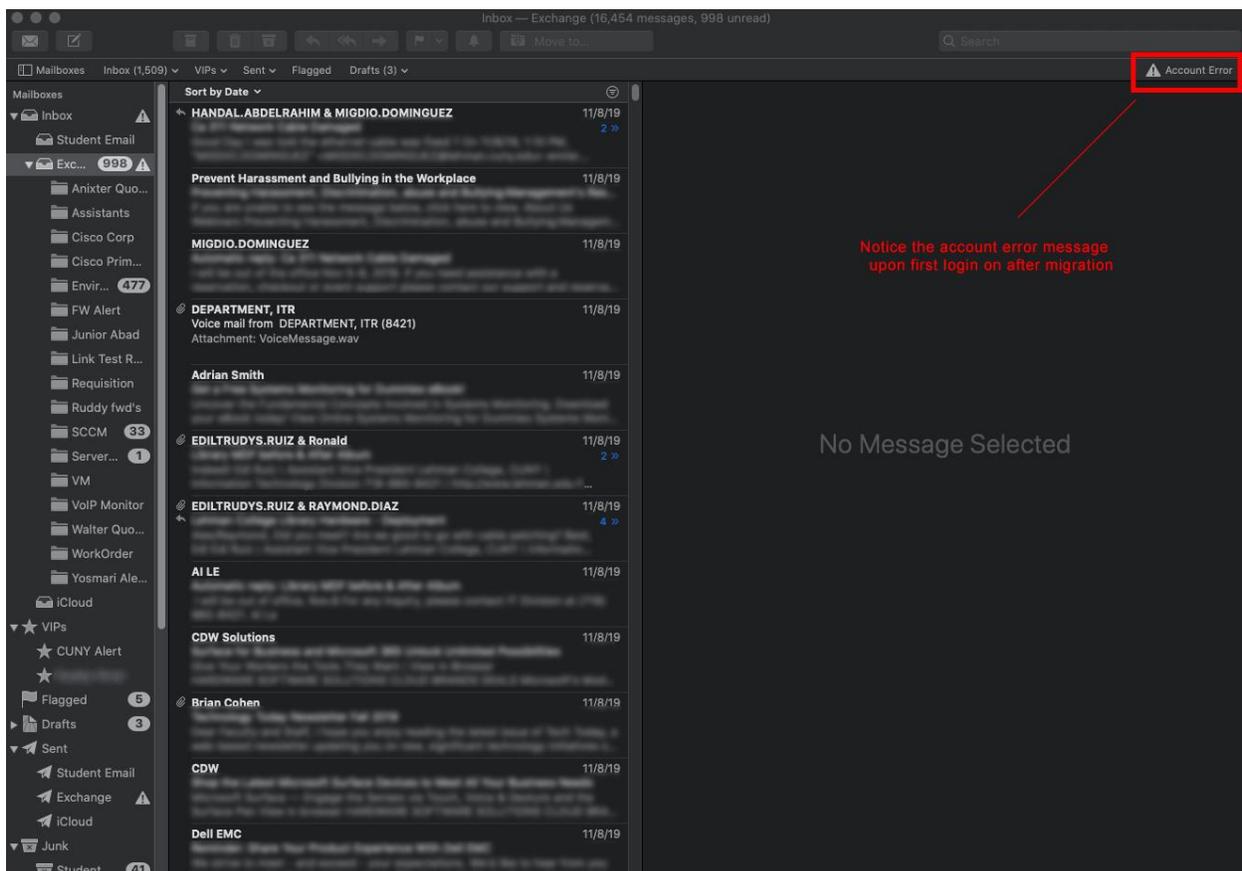


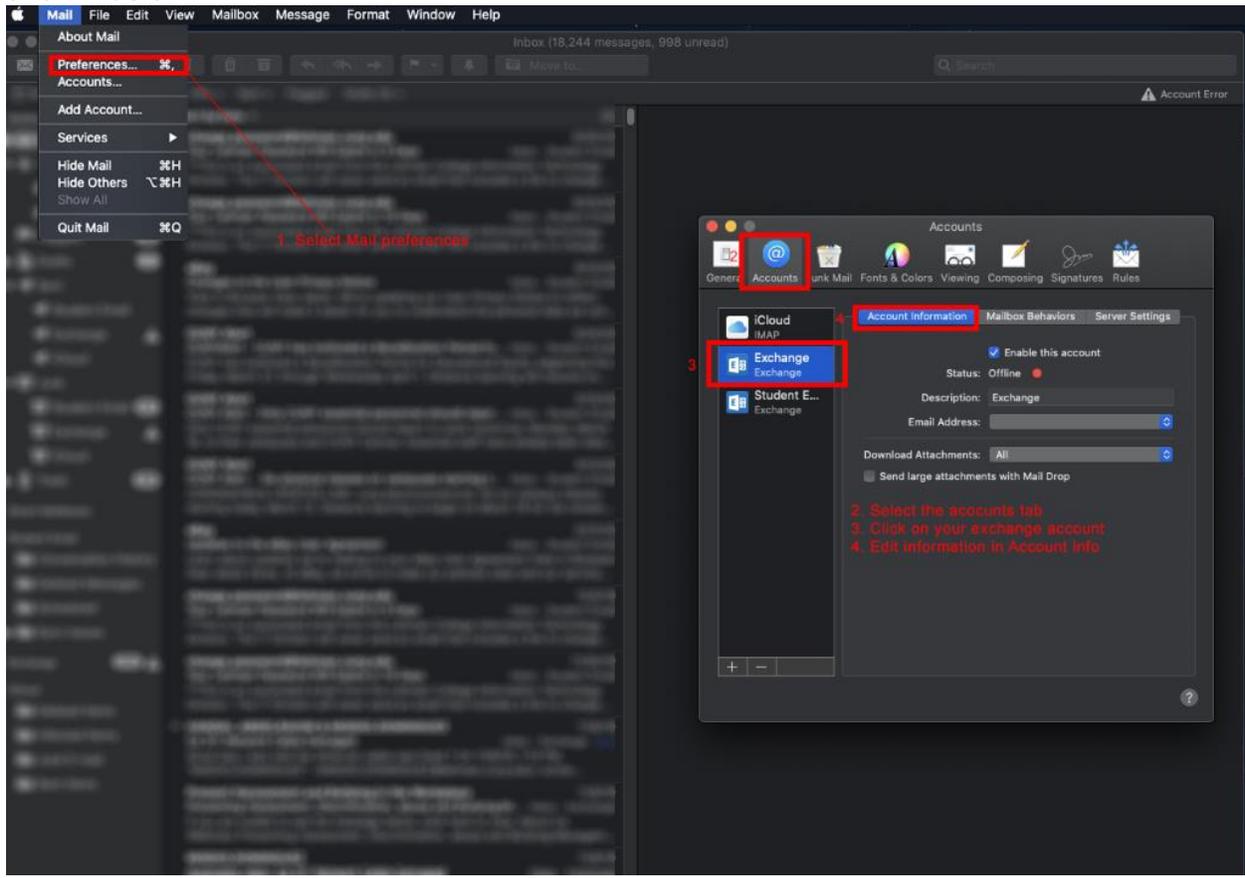


Mac OS Mail Configuration after migration

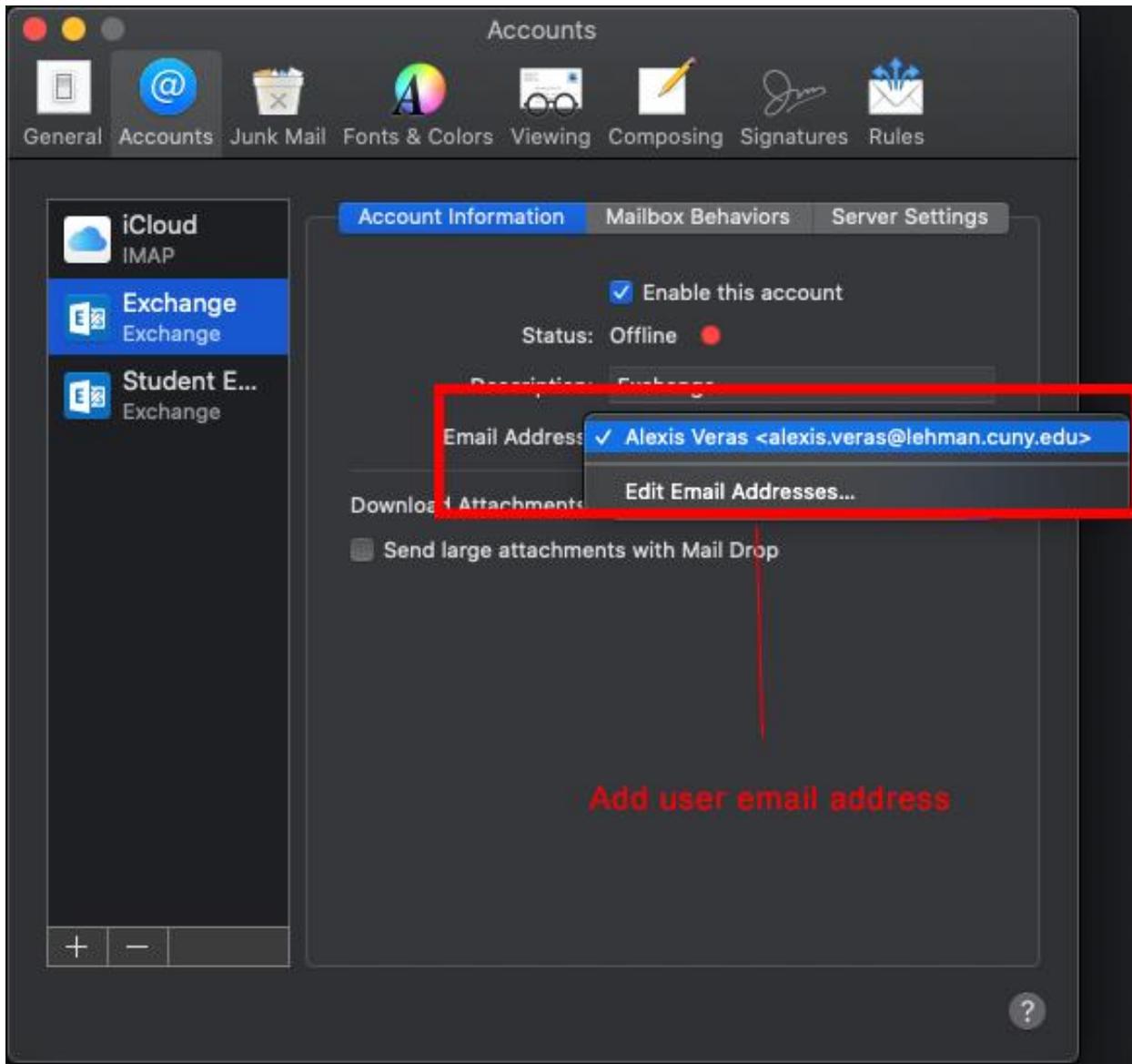
STEP 1: After your mailbox has been migrated, you will have to update the server settings your Exchange account is using, as it cannot be updated automatically. Observe the account error message as shown below:



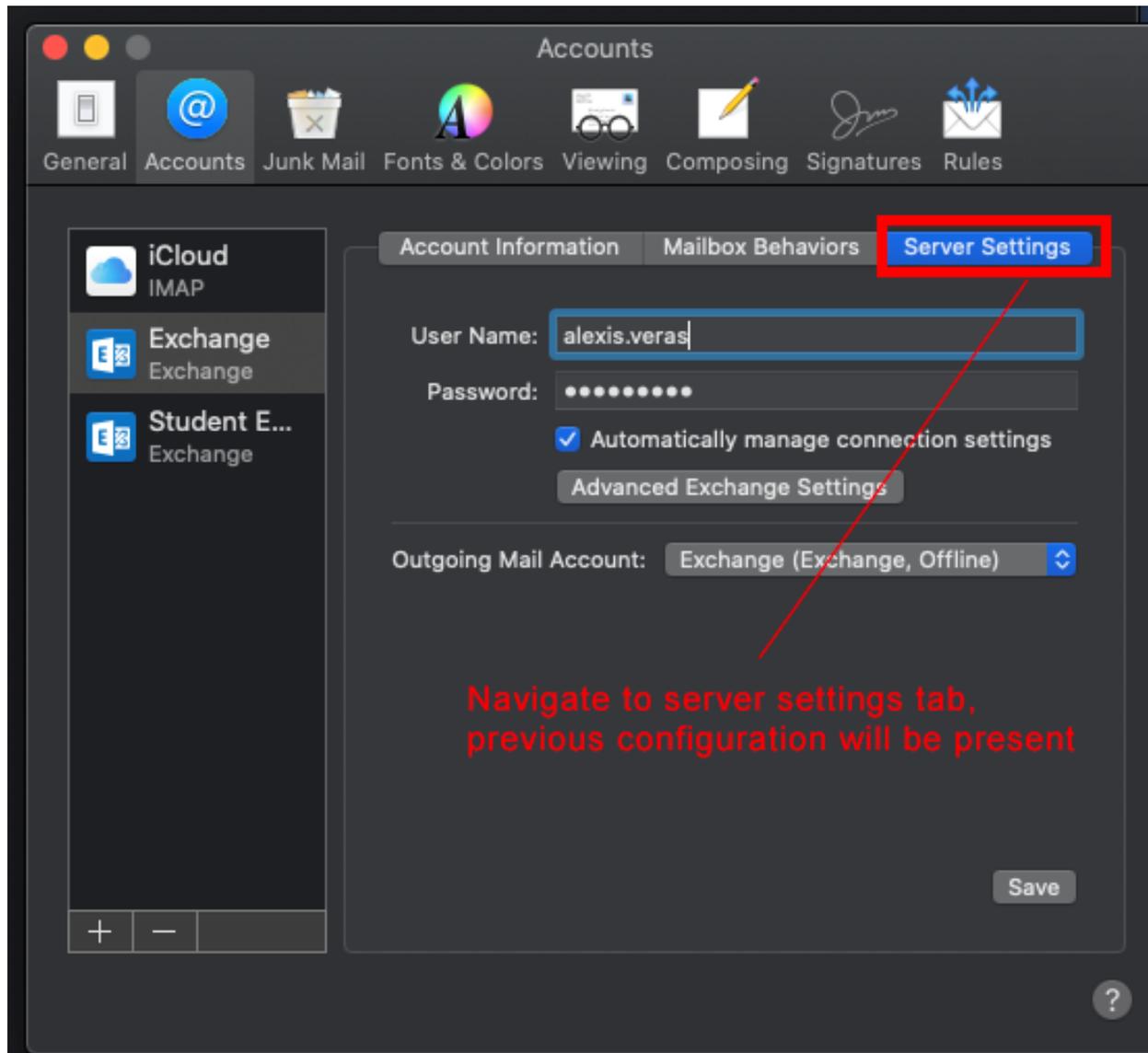
STEP 2: In the menu bar on top, click on "Mail", then "Preferences". In the preferences pane, select the "Accounts" tab, and click on your "Exchange" email as shown below:



STEP 3: The account will be offline but enabled, and your email field will be blank. Click the email address field and click on **"Edit Email Addresses"**. Enter your Lehman email address, as the example below:

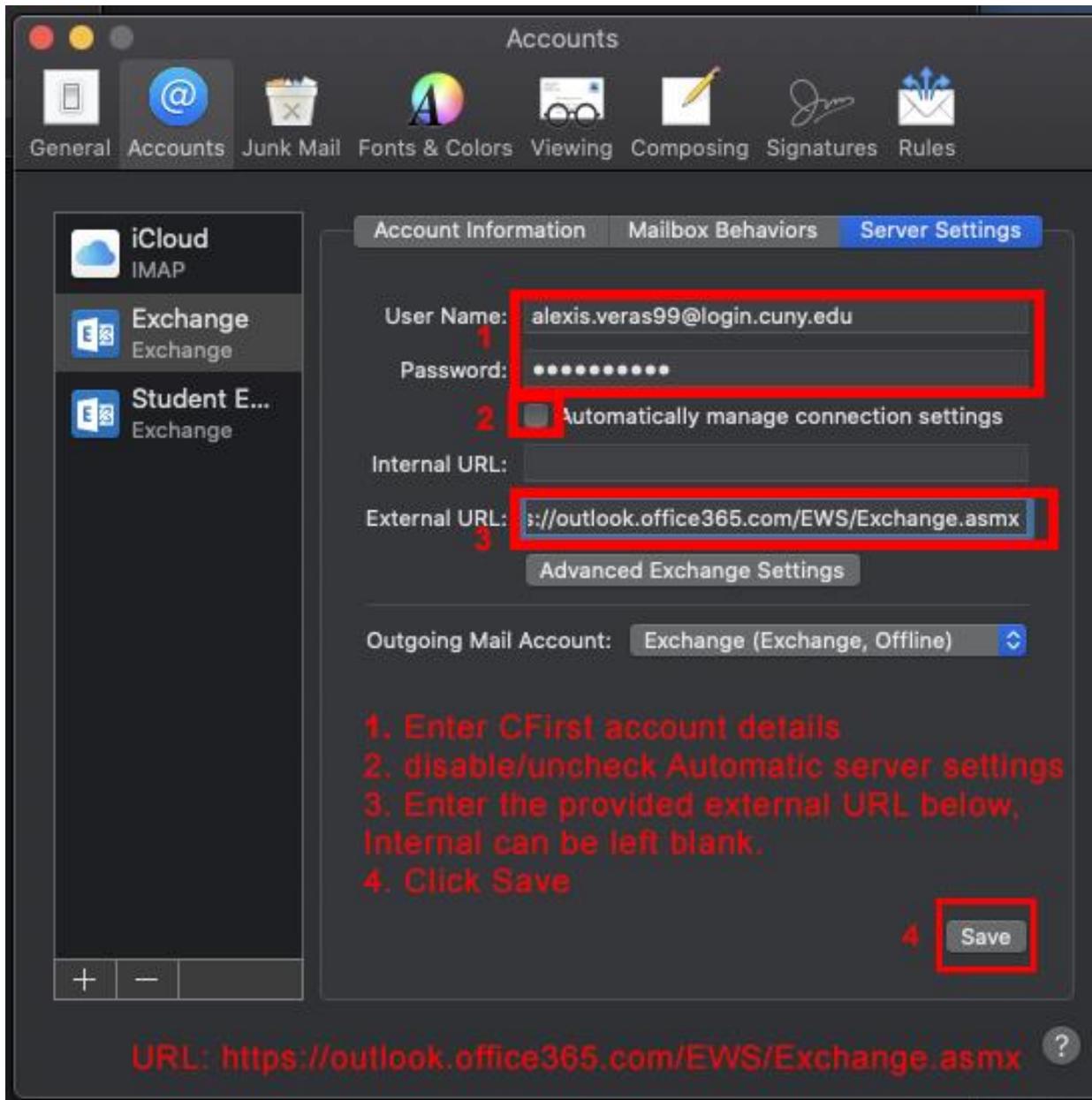


STEP 4: Now Click on the server settings tab. Observe that your previous server configuration will be present as shown below:



STEP 5: In the username and password fields, enter your CUNYFirst username and password. Uncheck "**Automatically manage connection settings**".

Enter the following url under the "External URL" field:
<https://outlook.office365.com/EWS/Exchange.asmx>
Leave the "Internal URL" field blank as shown below:



STEP 6: Click save and Done!

NOTE: Your emails should start flowing into your mail app once you have completed these steps. Please contact the IT Center Help Desk (Carman Hall 108 or (718) 960-1111 or help.desk@Lehman.cuny.edu if further assistance is needed.