

MINUTES
Graduate Studies Committee
November 14, 2012

Present: Dean Fayne; Professors DeSimone, Georges, Lebbon, Peloso; Ms. Worth, Director of Graduate Studies; and Professor Penny Prince (guest)

- 1) The committee approved the minutes from the meeting of October 10, 2012.
- 2) Prof. DeSimone called the meeting to order at 11 a.m., and welcomed Prof. Prince to the meeting. Prof. Prince helped answer the questions the committee had regarding the MAT Program in Applied Music and Music Teaching proposal.
- 3) In the absence of a quorum, the committee agreed to send the following proposals to the senate for approval:

Music

- Changes to MAT Program in Applied Music and Music Teaching
- The approval of these changes was contingent on adding the following statement to the rationale of the proposal: *The department agrees and commits to working with the School of Education to submit any required program reports to NCATE. The department would be responsible for aligning courses to any relevant NCATE standards; creating appropriate assessments and rubrics; collecting and analyzing data from the assessments; writing any required program reports by the appropriate deadline; and abiding by any other requirements that NCATE has for accredited education or education-related programs.*

Middle and High School Education

- New Course: ESC 727

Biology

- New Courses: BIO 599

Health Sciences

- New Course: HEA 670
- The committee did not approve a proposal for changes to the MSEd/Health PreK-12 Teacher. The committee had additional questions and will reach out to the department. Also, the committee suggested specific revisions for the proposal.
- One of the revisions is to add the following statement to the proposal: *The department agrees and commits to working with the School of Education to submit a program report to their national accrediting body, NCATE. The department would be responsible for aligning courses to*

NCATE standards; creating a specified number of program assessments and rubrics; collecting and analyzing data for each assessment; writing the program report by the appropriate deadline; and abiding by any other requirements that NCATE has for accredited education or education-related programs.

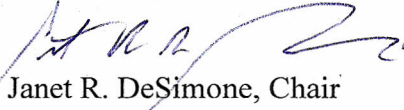
- The committee will review the MEd/Health PreK-12 Teacher at our next meeting, if revisions are sent.
- 4) The committee discussed and approved one informational item, electronically, with a vote of seven members, which constitutes a quorum, voting to approve; therefore, the senate does not need to approve and will only be notified of the below item. (Voters: Dean Fayne; Professors DeSimone, Georges, Lebbon, Peloso, Smith Gabig; Ms. Worth, Director of Graduate Studies.)

Middle and High School Education

- Experimental Course: ESC 727

- 5) The meeting adjourned at 12 p.m.

Respectfully submitted,



Janet R. DeSimone, Chair