

MINUTES
Graduate Studies Committee
September 7, 2016

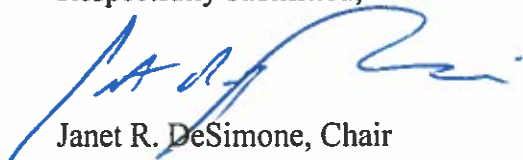
Present: Vice Provost Becker; Director Finger; Professors DeSimone, Haghghat, Mazza and Peloso.

- 1) The meeting was called to order at 11 a.m.
- 2) The committee approved the minutes from the meetings on May 4 and May 9, 2016
- 3) In the absence of a quorum, the committee discussed proposals from the following departments and decided to send them to the senate for approval, pending specific revisions for some proposals:

Department of Middle and High School Education

- EDE 797 and ESC 798: change in corequisites
 - Advanced Certificate/TESOL: change in credits
 - Advanced Certificate/Bilingual Extension: course changes
- 4) Director Finger discussed the changes and the new hire of a deputy director within the graduate advisement office. He said that their focus for the upcoming year will be on automating functions and leveraging technology to eliminate paper filing of forms, etc. In addition, his office plans on redesigning the graduate web site.
 - 5) Professor Peloso complimented Director Finger, on behalf of the graduate studies committee and all graduate program coordinators/advisors, for his constant dedication to and support of graduate programs. We are happy that finally a staff member has been added, as was promised for many years now.
 - 6) The meeting adjourned at 12 p.m.

Respectfully submitted,



Janet R. DeSimone, Chair