



## Library Technology and Telecommunications Committee Meeting Minutes

Meeting Date: November 22, 2021

Next Meeting: TBA

Location: ZOOM

Attendance: Stephen Castellano, John Delooper, Sherry Deckman, Michelle Ehrenpreis, Joseph Mohorcich, Kenneth Schlesinger, Jennifer Van Allen: Student Senator Representatives: Gieslle Barroso, Oluwatimilehin Akinkuoliebidapo, Jamie Price

Excused: Ron Bergmann, Jennifer McCabe, Donna McGregor

### Library

- With Final Exams only a few weeks away – Library has extended hours for student study: Two Hours for Study space; Two Hours for Computer use; One Hour for Scanning; 5 Minutes for Book Pickup-Return. Limit of 35 Patrons and staff on first floor remains in effect. Library has simplified access process: make your appointment on LibCal. Visit Library Homepage for more details. **Masks are Mandatory for everyone visiting Library.**
- Library unable to accommodate Group Study requests at this time. Future service will be denied if patron does not follow Library procedures.
- Expanded Library Hours: Library OPEN Monday-Friday, 9:00 AM – 5:00 PM. No Weekend Service. Library working to formulate Schedule for Winter-Spring.
- Drop-in Zoom Research support available for community Tuesday and Wednesday afternoons, 2:00 – 5:00 PM. Please schedule an Appointment on LibCal.
- Chat, e-mail, telephone support still available
- Stacy Katz reported on special Open Educational Resources professional development course, *Open for Anti-Racism*, facilitated by Sherry Deckman this Spring

### Information Technology

- The IT division will be providing additional technical demos of the proposed new hyflex teaching spaces on December 8<sup>th</sup> and 14<sup>th</sup>, as well as on January 25<sup>th</sup> and 26<sup>th</sup>. Feel free to attend in-person or remotely. Additional technical demos will be held during the spring semester. Hyflex workshops, as well as one-on-one support is available from the Office of Online Education as well as from faculty mentors that have gone through workshops at the School of Professional Studies. Migdio and I are also available for one-on-one sessions, as needed.

- The Call for Tech Fee Proposals will be sent out in the next day or so. Please keep an eye on your email – we look forward to your proposals and thank the Tech Fee Committee, of which half the members are students, for their work on the review process, which will start in February/March. After approval by the President and CUNY central, Tech Fee funds are typically available starting in October of the fall 2022 semester.
- The college community is reminded to stay vigilant with malicious “phishing” and malware emails directed to students, faculty, and staff. This is especially so during the holiday season. Students are reminded not to reply to job offers from unknown senders or what appears to be personal accounts. The latest email scam yesterday was from a fraudulent Crypto website looking for students to help evaluate “Crypto ATM machines...” Please never provide personal, confidential or financial information in response to an email.

### **Blackboard**

- Our Bb environment will undergo an upgrade to SaaS (Software as a Service) later this fall. The upgrade is planned for December 28<sup>th</sup>-30<sup>th</sup>. During the Upgrade Period, Bb will not be available. When Bb becomes available, the community will have the latest updates and fixes. We will no longer need to take Bb offline to do the upgrades as Bb will be in “the cloud” and updates will become transparent.
- Our Spring 2022 Courses will be created following Thanksgiving break. We have targeted December 10<sup>th</sup> to have spring 22 courses ready.
- Thanks to all who attended our VoiceThread workshop on November 12<sup>th</sup>. A link to the recording of the workshop was sent to your email. We will have another workshop in the spring.