



Library Technology and Telecommunications Committee Meeting Minutes

Meeting Date: January 24, 2021

Next Meeting: February 24th 2021 @ 11 AM

Location: ZOOM

Attendance: Stephen Castellano, John Delooper, Sherry Deckman, Michelle Ehrenpreis, Jennifer McCabe, Jennifer Van Allen, Nadine Zerphrey; Student Senator Representatives: Caleb Kim and Kayme Marcelino

Library

- Due to our limited budget and physical access to the Leonard Lief Library – we respectfully request that faculty utilize our current collection of eBooks for accessing course materials for the Spring 2021 semester: <https://libguides.lehman.edu/ebooks>
- If faculty are unable to find a comparable eBook in our collection - please submit request directly to us: <https://forms.gle/yk68gfu4YNCsvRjX6>
- However – while many textbooks are available digitally to individuals – academic libraries are not permitted to license and distribute this online content: <http://www.lehman.edu/library/documents/Course-Materials-Statement.pdf>
- If the Library is not successful in identifying an appropriate eBook equivalent – we can offer limited scanning services of existing print textbooks – provided this falls within appropriate copyright guidelines.
- Library invites the college community to a virtual reading by Mila Burns' Dona Ivone Lara's *Sorriso Negro (Black Smile)* February 9th, 1:00 – 2:00 PM. Please contact: Stacey Katz via e-mail to register.
- Library and The Office of Research and Sponsored Programs invite faculty to a webinar: Introduction to Open Access will be held on February 25th from 11:30-12:30. This online Webinar will cover the basics of Open Access publishing: what it is and how it started. You'll leave with practical tips for locating freely available research produced by others - as well as finding quality Open Access venues to share your own work. To register: orsp@lehman.cuny.edu. Please register by the 24th

Information Technology

- The e-mail migration project is in the home stretch. Most email accounts have been migrated to Office 365 and we hope that you are enjoying a more contemporary collaboration platform. The IT division is now in the final phase of migrating remaining accounts for retirees, office accounts, etc.
- IT is in the final stages of the process of upgrading the telephone technology on campus to digital technology.
- The Call for Student Tech Fee Proposals will be sent shortly. Please keep an eye on your email and note the due dates for submissions to Chairs, Deans, and VPs.

Blackboard

- Bb Upgrade took place on December 27th-December 28th. The upgrade was a back-end upgrade and there are no changes to the user interface. The Bb Upgrade went very smooth. And the system was back up to speed well before the announced time,
- Camtasia and Snagit are now available to faculty. These platforms will provide faculty to lecture directly to a powerpoint presentation while showing the instructor's image on screen. Camtasia is a screen recording platform. Snagit will provide instructors with the ability to capture images from the internet and insert them in their classes. Please feel free to e-mail me and I will provide the license key and download location.

Online Education

- Online Education announces the first in a new series of faculty workshops. The first virtual workshop: *Creating an Engaged and Investigative Learning Environment—Even Online!* took place on January 28th and was led by Julie Maybee.

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