Library Technology and Telecommunications Committee Meeting Minutes

Meeting Date: February 28th 2024

Next Meeting: March 27th, 2024

Location: ZOOM

Attendance: Stephen Castellano, Sherry Deckman, Michelle Ehrenpreis, Dana Fenton, John DeLooper, Dermot Foley, Jennifer McCabe, Jennifer Van Allen, Edi Ruiz, Kenneth Schlesinger,

Student Senator: No Student Senators Present

Excused: Joseph Mohorcich

Library

** Library recently conducted a user survey and the survey questioned Library patrons on a number of areas including: visiting habits, value judgements about what is available in the Library, and suggestions for improvement.

** Visiting habits were ascertained from responses to five close-ended questions. Opinions were gathered in two questions that included statements to be ranked on a Likert scale and, finally, suggestions were collected via two open-ended questions. The survey received a total of 301 responses.

** Survey findings suggest that majority of those who visit Library spend considerable amount of time in building and expect space to accommodate this type of use. This was evidenced by multiple suggestions for more comfortable seating, better lighting, and additional areas where eating is permitted. In terms of wishes for space zoning – additional spaces designed for quiet, individual study ranked highly in respondents' priorities. Spaces and tools to facilitate group work were also important to respondents, indicating multiplicity of ways survey respondents use Library space.

** Access to technology – especially printers and scanners – also emerged as frequent reason for visiting Library. Survey revealed resounding demand for additional electrical outlets throughout building, likely related to amount of time spent in Library doing schoolwork.

** Library and History Department offer Reading and Discussion on Tuesday, March 12th, 1:00-2:00 PM, in Library Treehouse of Amanda Wunder's *Spanish Fashion in the Age of Velazquez: A Tailor at the Court of Philip IV*. Registration on Library Homepage.

Information Technology

** As indicated last senate meeting, our new Lehman Homepage launched in early February with pages for individual schools and academic departments. Notice the enhanced webpages, designed to improve user experience. Take a look at our enhanced search functionality on the homepage. The IT Division and the Office of Communications and Marketing welcome your feedback on our website which you can submit via the "**Website Migration User Inquiry Form**" under the Login page. We are also happy to report the team is moving on to phase 3 which will follow the "Student Journey." Keep an eye out for an email providing more details.

** The Call for Tech Fee Proposals is Open through Friday, March 15th. Members of the Tech Fee Committee will meet between April 15th and May 8th to Review the submitted proposals. The theme of this year's Tech Fee is: Technology Across the Curriculum. For more detail, refer to the email sent from Tech.Fee@lehman.cuny.edu on February 12th.

** The IT Workshop Schedule is now available. There are many workshops for both students, faculty, and staff. Please take advantage of the offerings. Alternatively, we also have a Skillsets Online subscription, available to students, faculty, and staff. In addition, every member of the Lehman community is eligible to receive a New York Public Library Card which in turn provides access to LinkedIn Learning. For more details, please check our training page which can be accessed through the homepage menu for **Students** and **Faculty/Staff.**

** We urge members of the college community to complete the Cyber Security Training on Bb. There is much useful information in the training and once completed, you will have a much better understanding of how internet scammers work and how they can harm us. The student program takes about 30 minutes to complete. Staff Faculty will take about 45 minutes to complete.

** We received the laptops (PC and MAC's) through the Office of Digital Inclusion grant. We are in the process of making them ready for distribution. The laptop loaner form can be accessed through the homepage menu for **Students**

** As announced last senate meeting, we have received additional strategic funds to begin the replacement of older computers. The order is going to be submitted this week.

** We continue to enhance our cybersecurity posture, with the latest initiative being the implementation of MFA for VPN - Virtual Private Network. The new VPN features improved and enhanced security.

** Remember to continue to be vigilant with your email. Please don't click on any links that appear to be suspicious. Know your sender! If it sounds too good to be true, it is!

Blackboard/Learning Management System

- Members of the Campus Implementation team have been attending LMS Admin training as well as Train the Trainer training. While the focus is on Group 1 and 2 readiness which includes training of the faculty community, CUNY is offering Brightspace Training Through May and more dates will be added – These LIVE sessions cover: Getting Started, The A, B, C's of Content, Engaging Learners and Accessing Learning. Register and the CUNY LMS Transition Website.
- Please remember that Spring 2025 is when Lehman College is scheduled to begin migration to Brightspace. Summer and Fall 2025 is when we will begin using Brightspace.
- Save the Date and consider submitting a proposal for 2024 Bronx EdTech Showcase "Let's Talk: Rethinking Authentic Learning & Assessment In The Age Of AI" on Friday, May 3, 2024 at Hostos Community College

Online Education

- 5 faculty are serving as faculty mentors this Spring semester as part of the Faculty Mentoring for Teaching with Technology. Reach out to a faculty mentor to discuss best practices for teaching in all learning modalities.

- Preparation for Teaching Online (PTO) two-week workshop will be held from March 18th to the 31st, 2024. If you are scheduled to teach online in Summer 2024, please register by March 7.
- Enhancing your Online or Hybrid Course Through the Use of Open Educational Resources (OER) two-week workshop will be held from April 1- 12, 2024. If you are interested in integrating OER into your courses for any modality (online, blended, or in-person), please register by March 18.
- One more AI focused webinar this semester titled: "Careers, Workplace and Generative AI" is scheduled on Friday, April 12, 11:00 –12:15 pm Please contact the Office of Online education for additional information and to register.