

**CAES COMMITTEE MINUTES November 17, 2014 Shuster 336, 3:30pm**

**Present: V.P. Jose Magdaleno, Prof. Thomas O'Hanlon, Prof. Penny Prince, Prof. Andrei Jitanu, Prof. Amanda Gulla, Prof. Elin Waring, Prof. Linda Scheetz, Prof. Lilliana Calvert. Student Members have not yet been voted on by Senate, and did not attend.**

**The committee convened to discuss two new cases and one we would revisit. Merrill Parra of the Student Disability Services and Veterans and Military Affairs Office, brought one case. After discussion, we granted a waiver to the student. Prof. Lilliana Calvert brought the second case which also earned a waiver. The third case was one we had acted upon in the spring '14, but were asked to revisit. After lengthy discussion, we reconfirmed our vote from last session, and a letter will be drafted to that effect.**

**Prof. Prince was elected new chair of our committee.**

**Prof. Gulla informed the committee that she will be on sabbatical in the springs of 2015 and 2016, and therefore, another faculty member will be nominated by the Governance Committee to replace her beginning in 2015.**

**Our next meeting will be determined once January Graduation Lists are available for confirmation.**

**Respectfully submitted, Prof. Prince**