

INTERNSHIP PROGRAM

Lehman College, Career Exploration & Development Center (CEDC)
250 Bedford Park Blvd. West, Shuster Hall 254, Bronx, NY 10468
Office: 718-960-8366

EMPLOYER EVALUATION

Student's Name: _____

EMPL ID #: _____ **Major:** _____

Name of Company/Dept.: _____ **Phone:** _____

ATTITUDE – APPLICATION TO WORK <input type="checkbox"/> Outstanding enthusiasm <input type="checkbox"/> Very interested and industrious <input type="checkbox"/> Average in diligent and interest <input type="checkbox"/> Somewhat indifferent <input type="checkbox"/> Definitely not interested	ABILITY TO LEARN <input type="checkbox"/> Learned work exceptionally well <input type="checkbox"/> Learned work readily <input type="checkbox"/> Average in understanding work <input type="checkbox"/> Rather slow in learning <input type="checkbox"/> Very slow to learn <input type="checkbox"/> Needs considerable Instruction	DEPENDABILITY <input type="checkbox"/> Completely dependable <input type="checkbox"/> Above average in dependability <input type="checkbox"/> Usually dependable <input type="checkbox"/> Sometimes neglectful or careless <input type="checkbox"/> Undependable
INITIATIVE <input type="checkbox"/> Proceeds well independently <input type="checkbox"/> Goes ahead independently at times <input type="checkbox"/> Does all assigned work <input type="checkbox"/> Hesitates <input type="checkbox"/> Must be pushed frequently	QUALITY OF WORK <input type="checkbox"/> Excellent <input type="checkbox"/> Very good <input type="checkbox"/> Average <input type="checkbox"/> Below average <input type="checkbox"/> Very poor	RELATIONSHIP WITH OTHERS <input type="checkbox"/> Stimulates teamwork and good attitude with others <input type="checkbox"/> Works well with others <input type="checkbox"/> Gets along satisfactorily <input type="checkbox"/> Has difficulty working with others
MATURITY – POISE <input type="checkbox"/> Quite poised and confident <input type="checkbox"/> Has self-assurance <input type="checkbox"/> Average maturity and poise <input type="checkbox"/> Seldom assertive <input type="checkbox"/> Timid <input type="checkbox"/> Brash	QUANTITY OF WORK <input type="checkbox"/> High output <input type="checkbox"/> More than average <input type="checkbox"/> Average amount <input type="checkbox"/> Below average <input type="checkbox"/> Low output, slow	JUDGMENT <input type="checkbox"/> Exceptionally mature in judgment <input type="checkbox"/> Above average in making decisions <input type="checkbox"/> Exercises discretion and tact <input type="checkbox"/> Often uses poor judgment <input type="checkbox"/> Consistently uses bad judgment

ATTENDANCE: Regular Irregular **PUNCTUALITY:** Regular Irregular

OVERALL PERFORMANCE:

<input type="checkbox"/> Outstanding	<input type="checkbox"/> Very Good	<input type="checkbox"/> Average	<input type="checkbox"/> Fair	<input type="checkbox"/> Unsatisfactory
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The student's outstanding strengths are: _____

The personal/professional qualities which the student should strive most to improve are: _____

This report has been discussed with the student: Yes No

Signed _____ Print _____
(Immediate Supervisor)

(Title)

(Email)

(Date)

**PLEASE E-MAIL TO LUISIANA BAEZ-CANELA, INTERNSHIP COORDINATOR AT
LUISIANA.BAEZCANELA@LEHMAN.CUNY.EDU.**